

Letter writing  
with Wilmot

Postmaster Wilmot Grunt  
The Impossible Postal Express  
Somewhere in the Union of Impossible Places

My delightful readers  
Your house  
Your street  
Your town  
Your postcode



4<sup>th</sup> October 2018

Dear reader,

I am very excited to be writing you a letter about writing letters! That sounds confusing, but it's not, I promise. I love letters of all shapes and sizes, and I spend a lot of time looking at and admiring them (and also delivering them, from time to time).

You can send letters to whoever you want. I send a lot of letters to my mum, though I have to deliver them myself, which does defeat the point a little... Turn over for my handy guide on how to write letters. I hope you enjoy reading it, and if you do, why not give it a go yourself and write a letter to a friend, to myself, or even to P.G. Bell, who wrote this story?

Yours postally,

Wilmot

## Wilmot's top tips on how to write a letter

There are a few important questions to ask yourself before you begin a letter...

*Do you know the address of the person you're writing to?*

This is very important, because if you don't, you won't be able to send your letter! The address of whoever you're writing to should go on the left-hand side of the page, and your address should go in the top-right corner of the letter.

*How well do you know the person you're writing to?*

This will change how you open and close a letter. If you know someone well, you can start your letter with "Dear Wilmot", for example. Or if you don't know them very well, and perhaps don't like them very much, you could try "To my enemy, Wilmot". If you don't know them at all, you can write "Dear Sir / Madam", or "To Whom it May Concern".

*What are you writing about?*

Now you get to do the fun bit – writing. You can write about anything you'd like. I like to tell my mum about the adventures I'm having, the sandwiches I had for lunch, and how excited I will be to see her. You can even add in some doodles if you'd like.

*How are you going to end your letter?*

If you don't know the name of the person you're writing to, you should finish a letter with "Yours faithfully", and then your name, or if you do know the person, you can finish with "Yours sincerely". If you don't want to be too formal, though, you could try a friendly "Best wishes", or "Kind regards", or "Lots of love" (that's my favourite). It's also very important to sign your name at the end; I like using my fancy pens for this!

And, finally – always remember to put a stamp on your envelope. Happy writing!

*If you'd like to try out your letter-writing skills, you can write to P.G. Bell, author of The Train to Impossible Places, to tell him all about your own sandwiches, or how much you liked the book. His address is: P.G. Bell, Usborne Publishing, 83-85 Saffron Hill, London, EC1N 8RT.*

